

HSTA Teacher Safety Contract

Purpose: Science is a hands-on laboratory class. You will be doing laboratory activities with your students which require you to follow safety precautions. Below is a list of safety rules that you are to present to your HSTA students, which they must follow.

In addition, you are required to complete safety training (through your school or HSTA) OR view the HSTA safety video and manual. Give one signed copy of this contract to your Field Site Coordinator, and another to Central Administration. Keep the third copy for your personal records.

General Guidelines to tell HSTA students:

1. Conduct yourself in a responsible manner at all times in the laboratory. Horseplay is prohibited.
2. Follow all written and verbal instructions carefully. If you do not understand a direction, ask your teacher before proceeding.
3. **Any time chemicals, heat, or glassware are used, students will wear protective eye wear.**
4. Do not eat food, drink beverages, or chew gum in the laboratory area.
5. Know the locations and operating procedures of all safety equipment, including the first aid kit, eyewash station, safety shower, fire extinguisher, and fire blanket. Know where the fire alarm and the exits are located.
6. Always work in a well-ventilated area.
7. All chemicals should be considered dangerous.
8. If a chemical should splash in your eye(s) or on your skin, immediately flush with running water from the eyewash station or safety shower for at least 20 minutes. Notify your teacher immediately.
9. Dispose of all chemical waste properly.
Refer to the Flinn Safety website: <http://www.flinnsci.com/homepage/sindex.html>
10. Wash your hands with soap and water after performing all experiments.
11. Always use caution when using knives and other sharp instruments.
12. Dress properly during a laboratory activity. Long hair must be tied back, dangling jewelry and loose or baggy clothing must be secured, and shoes must completely cover the foot.
13. Report any accident (spill, breakage, etc.) or injury (cut, burn, etc.) to your teacher immediately. Never dispense flammable liquids anywhere near an open flame or source of heat.
14. Exercise extreme caution when using a heat source. Light gas (or alcohol) burners only as instructed by your teacher.
15. If you have any allergies, please specify: _____

Agreement

I, _____ (Teacher's name) have received Safety Training and/or viewed the HSTA safety video and manual. I agree to instruct my HSTA students about all of the safety rules set forth in this contract and report this in my first monthly report to my field site. I agree to handle and store chemicals in compliance with the Materials Safety Data Sheets, and to maintain a file of these sheets. I will cooperate to the fullest extent to maintain a safe lab environment.

Teacher Signature _____ Date _____