



January 26, 2012

Dear HSTA Student and Parent/Guardian,

You have come a *long* way in the Health Sciences and Technology Academy and you are now getting ready to join the ranks of successful HSTA graduates! I have enclosed some ***extremely*** important papers in this mailing. You will need to review all of the materials and **you will need to complete and return the Waiver Application and Records Release Forms (Parts 2 & 3) to your Field Site Coordinator by January 31, 2011. You should give the HSTA high school outcomes report request (signed by you and your guardian or parent) to your guidance counselor immediately.**

Please feel free to contact me with any questions you may have via email at: kkasten@hsc.wvu.edu or by phone at 1-800-345-4267 or at 1-304-293-0769. I need to emphasize that your field site **MUST** be able to review and present your completed applications by the Local Governing Board meeting following the deadline, otherwise you will not be eligible for the HSTA Undergraduate, Graduate, and Health Professions Fee Waivers. Therefore, you are responsible for the submission of a complete application packet (this is **NOT** the responsibility of your HSTA teacher or field site coordinator).

Note: Successful Completion of HSTA Program:

- a. Meet or exceed the HSTA requirements for semester grade point average
- b. No major discipline problems
- c. Attend 70% or more of HSTA Club meetings or made other arrangements, as defined in the HSTA Policies and Procedures Manual;
- d. Complete 75 documented hours of community service;
- e. Complete and present a yearly HSTA science project;
- f. Complete two years of HSTA campus-based summer institute;
- g. Submit a completed HSTA Waiver Application Packet by the stated deadline.

Instructions for utilizing this packet of materials:

Part 1 – HSTA Undergraduate, Graduate, and Health Professions Fee Waiver General Guidelines document - **you will need to be familiar with as you make decisions about financial aid for college.** Read and keep it for your information.

Part 2 – HSTA Waiver Application Form - **Fill these two pages out entirely.**

Part 3 – HSTA Waiver Record Release Form - **This form must be completed and returned to ensure the student receives the appropriate waiver.**

Part 4 – HSTA Exit Evaluation – This form must be completed and submitted with this packet. It provides you with an opportunity to express your opinions about the program.

Part 5 – HSTA High School Outcomes Report Request – **This form must be signed by you and your parent or guardian and given to your guidance counselor immediately to complete**

and submit at the end of the school year. The final high school transcript must be submitted to your Field Site Coordinator.

Part 6 – HSTA Waiver Maintenance & College Update Form – This form must be completed ONLINE at www.wv-hsta.org by February 1st and **must be completed EVERY SPRING to continue your waiver eligibility.**

Again, please feel free to contact me with *any* questions. Best wishes to you during your senior year!

Sincerely,

Kas Kasten

Transitions and Records Coordinator



HSTA Undergraduate, Graduate, and Health Professions Fee Waivers **General Guidelines**

The three separate waivers available to successful graduates of the Health Sciences and Technology Academy are the HSTA Undergraduate Waiver, the HSTA Graduate Waiver, and the HSTA Health Professions Fee Waiver. These waivers are set forth and regulated through **Legislative Bills 18B-10-4b** and **18B-10-6** of the West Virginia State Code. The following points serve as general guidelines only and are not intended to convey the only policies regarding the administration of the HSTA Undergraduate, Graduate, and Health Professions Fee Waivers. For answers to questions regarding the HSTA waivers, you may call the HSTA College Liaison at 1-800-345-4267 or the appropriate college HSTA Waiver Contact person. An updated list of HSTA Waiver Contacts is available at the HSTA website at www.wv-hsta.org.

1. **HSTA Waivers are only awarded to students who successfully complete the HSTA program**
Only Health Sciences and Technology Academy students who successfully complete the program are eligible for HSTA Undergraduate, Graduate, and Health Professions Fee Waivers at certain colleges and universities in the state of West Virginia.
2. **HSTA Waivers are provided by “state” colleges and universities only**
The state code dictates that the HSTA Undergraduate, Graduate, and Health Professions Fee Waivers are to be administered only at state-funded institutions of higher learning in the state of West Virginia. Therefore, the waivers are not provided by private institutions and technical schools. However, alternate forms of financial assistance can be arranged between individual students/parents and non-waiver eligible institutions.
3. **HSTA Waivers are only granted to full time students**
In general, students must be registered for classes as a full time student at an eligible institution. It is recommended that they be fully registered a sufficient period of time prior to the billing date for the upcoming term. This allows the HSTA Waiver Contact adequate time to process the waiver prior to the printing of student bills. Students must contact the HSTA Waiver Contact or the HSTA College Liaison if the HSTA waiver does not appear on their bill.
4. **Each college and university sets their own policies regarding the HSTA Undergraduate, Graduate, and Health Professions Fee Waivers**
Beyond the regulations set forth in the state code, each waiver granting college or university sets their own policies for the implementation and continuation of HSTA waivers at their institution. It is the student’s responsibility to be acquainted with the policies that govern the allowable expenses to be waived, as well as the requirements for continuation of the waiver at the institution of their choice. The HSTA Waiver Transitions and Records Coordinator can provide more information.
5. **HSTA Undergraduate, Graduate, and Health Professions Fee Waivers do not cover all college expenses**
The HSTA waivers are not “cash.” They are not transferable. The waivers allow for a reduction in an eligible student’s costs of attendance according to the policies of the granting college or university. Some institutions may waive tuition and a general fee while others only waive tuition. It is important that students compare information about the full cost of attendance for each of the colleges they are interested in attending and consult with the HSTA Waiver Contacts for details about how the HSTA waiver, in conjunction with other forms of financial aid, could affect those costs.
6. **HSTA Undergraduate Waivers are for 8 semesters only**
Per state code, the HSTA Undergraduate Waiver is available for 8 regular session academic semesters only. This typically includes only fall and spring terms of regular enrollment. For more information, refer to the guidelines regarding the continuation of the waiver that follows.

7. **Students should complete the Free Application for Federal Student Aid (FAFSA) as well the HSTA Waiver Application and search for additional forms of financial aid**

Students are encouraged to complete the Free Application for Federal Student Aid (FAFSA) as well as state and institution-based financial aid applications each year to qualify for other forms of aid that may be combined with the HSTA Undergraduate Waiver. Because **there are a number of expenses that are not covered by the HSTA waivers**, students should actively seek supplemental forms of financial aid. Students and parents can discuss this with a guidance counselor, the HSTA College Liaison or the appropriate HSTA Waiver Contact. A few web-based sources of information are: studentaid.ed.gov, WVCF.com, and www.wv-hsta.org.

8. **Students should (1) apply for the HSTA Waivers AND the Promise Scholarship AND (2) utilize the Promise Scholarship first**

Key Advantages to using HSTA with Promise:

- **Use the one that gives you the most:** Applying for the HSTA Waivers but deferring the HSTA Undergraduate Waiver while using the Promise Scholarship initially, students may receive a greater amount of financial assistance at many institutions. HSTA Undergraduate Waiver deferment is implemented automatically.
- **HSTA can step in when Promise is no longer available:** The HSTA Undergraduate Waiver can be deferred and later used by students who no longer have Promise Scholarship eligibility. This would include students who either do not meet the academic requirements for renewal or those students that utilize all 8 semesters of the Promise Scholarship but require additional semesters to complete their undergraduate degree.
- **Promise & HSTA work together:** The HSTA Health Professions Fee Waiver can be used at the same time as the Promise Scholarship at institutions that charge a health professions fee.
- **HSTA goes beyond your undergraduate years:** The HSTA Graduate Waiver is available for qualifying graduate programs. (Further information regarding the HSTA Graduate Waiver follows.)

For questions about the Promise Scholarship, you can contact the Promise Scholarship office toll free at 1-877-WVPROMISE or visit the Promise Scholarship website for details at: www.promisescholarships.org.

9. **HSTA Graduate Waivers are available for only select graduate programs for limited terms**

The HSTA Graduate Waiver is available for only select eligible graduate and professional majors as determined by the granting college or university. The HSTA Graduate Waiver is only available for the average number of semesters needed to complete the degree. Contact the HSTA College Liaison or Waiver Contact for the institution of interest to determine if a particular program of study qualifies for the HSTA Graduate Waiver.

10. **HSTA Waivers may not automatically continue for subsequent terms**

In order to ensure each student's continuation of their HSTA Undergraduate, Graduate and Health Professions Fee Waiver in subsequent years, students must comply with the following:

- a. ***Consent to release of college records:*** Students must complete a HSTA Academic Records Release Form for Recipients of the HSTA Undergraduate, Graduate, and Health Professions Fee Waiver so that the HSTA College Liaison can implement their HSTA waiver and assist them in meeting the requirements for the continuation of their HSTA waivers.
- b. ***Follow college policies:*** Students must follow their college guidelines for successful academic progress and continuation of the HSTA waiver (contact the appropriate college HSTA Waiver Contact or HSTA College Liaison for information).
- c. ***Submit a completed HSTA Waiver Maintenance and College Update Form each Spring or when transferring between schools to continue receiving the waivers.*** The HSTA Waiver Contacts will be notified by the HSTA College Liaison to receive a listing of all students that plan to utilize the waiver for each upcoming year. Therefore, students **MUST** submit a HSTA Waiver Maintenance & College Update Form each year by March 1st or at any time the student transfers or changes status. The form is available at the HSTA website at www.wv-hsta.org.

State Institutions	Web Address & Phone	Waiver Contact	Waiver Phone & E-mail Address
Bluefield State College	www.bluefield.wvnet.edu 304 327-4000	John Cardwell Director of Admissions	304-327-4567 jcardwell@bluefieldstate.edu
Concord University	www.concord.wvnet.edu 1-888-384-5249	Tammy Brown Adm.Associate Fin Aid	304-384-5358 tbrown@concord.edu
Fairmont State University	www.fscwv.edu 1-800-641-5678	George Yanchak Interim Dir. Financial Aid	304-367-4213 or 4202 George.Yanchak@fairmontstate.edu
Glenville State College	www.glenville.edu 1-800-924-2010	Karen Lay Financial Aid Officer	304-462-4103 Ext. 5 karen.lay@glenville.edu
Kanawha Valley Community and Technical College	www.kvctc.edu	Carla Blankenbueler Financial Aid Officer	304-204-4094 cblankenbuehler@kvctc.edu
Marshall University	www.marshall.edu 1-800-642-3499	Jennifer Jimison Financial Aid Counselor Sr	(304)696-2280 JIMISON@marshall.edu
New River Community & Technical College	www.newriver.edu 304-255-5812	Deena Rodgers Financial Aid	304-647-6565 drodgers@newriver.edu
Potomac State College of WVU	www.potomacstatecollege.edu 1-800-262-7332	Beth Little Dir. of Admissions & Records	304-788-6815 Belittle@mail.wvu.edu
Shepherd University	www.shepherd.edu 1-800-344-5231	Judith Soule Financial aid counselor	304-876-5470 jsoule@shepherd.edu
Southern WV Community & Technical College	www.southern.wvnet.edu 304 792-7056	Cindy Powers Dir. of Financial Aid	304-792-7098 ext 254 or 256 cindyw@southern.wvnet.edu
West Liberty State College	www.wlsc.edu 1-800-732-6204	Scott Cook Dir. of Financial Aid	304-336-8137 cookscot@wlsc.edu
West Virginia Northern Community College	www.northern.wvnet.edu 304 233-5900	Janet Fike Dir. of Financial Aid	304-233-5900 Ext. 8837 Jfike@wvnc.edu
West Virginia State University	www.wvstateu.edu 1-800-987-2112	Robert Parker Exec. Asst. to the	304-766-3061 parkerf@wvstateu.edu
West Virginia University	www.wvu.edu 1-800-344-wvu1	Bill Watson Financial Aid Counselor	304-293-2630 Bill.Watson@mail.wvu.edu
West Virginia University Institute of Technology	www.wvutech.edu 1-888-554-tech	Tammy Saunders Financial Aid Assistant	304-442-3140 tsaunders@wvutech.edu
West Virginia University at Parkersburg	www.wvup.edu 1-800-wva-wvup	August Kafer Dir. of Financial Aid	304-424-8210 akafer@wvup.wvnet.edu
Private Institutions*	Web Address & Phone	Waiver Contact	Waiver Phone & E-mail Address
Alderson-Broaddus College	www.ab.edu 304 457-1700	Brian Weingart Financial Aid Counselor	304-457-6354 weingartba@ab.edu
Davis and Elkins College	www.dne.edu 1-800-624-3157	Matt Summers Director of Financial Planning	304-637-1230 summers@davisandelkins.edu
Mountain State University	www.mountainstate.edu 1-866-for-MSU1	Sheral Manns Financial Aid	304-929-1596 smanns@mountainstate.edu

* At this time, these are the only non-state supported institutions that have agreed to provide a partial reduction in costs to eligible HSTA students. Interested students must speak with the appropriate contact to discuss your financial needs.

** PLEASE NOTE: The West Virginia School of Osteopathic Medicine is now offering one HSTA Graduate Waiver per year.



HEALTH SCIENCES AND TECHNOLOGY ACADEMY

Application for HSTA Undergraduate, Graduate, and Health Professions Fees Waivers

It is the student's responsibility to read and review the HSTA Undergraduate, Graduate, and Health Professions Fee Waivers General Guidelines document for details regarding these waivers. Students and parents may contact their HSTA Field Site Coordinator or the HSTA College Liaison for more information. Please follow the instructions provided in the cover letter provided with this application for a complete list of all items necessary for completion of the HSTA Waiver Application Packet.

****Student MUST type this form or print clearly in blue ink****

Full Name _____ Social Security Number _____ Home Telephone

Address _____ Age _____ Date of Birth
Street/ P.O. Box

_____ Place of Birth.....
City/Town State Zip Code City State

Email Address _____ H.S. Graduation Year _____ County of HSTA Club _____

1. List the high school(s) you have attended. For each school, you must forward an official transcript to your HSTA Field Site Coordinator.

NAME OF SCHOOL	DATE ENTERED (MO/YR)	DATE LEFT (MO/YR)

2. Health Sciences and Technology Academy (HSTA) Involvement:

A. Club Membership:

NAME OF CLUB	NAME OF TEACHER	YEAR/S PARTICIPATED

B. List Science Projects by Year of HSTA Membership:

YEAR	TITLE OF PROJECT	NO. WHO WORKED ON PROJECT	BRIEFLY DESCRIBE YOUR ROLE IN THE PROJECT	WHAT DID YOU LEARN FROM THE PROJECT?

3. List Completed Summer Institute Components by Year of HSTA Membership:

YEAR	NAME OF COMPONENT	COLLEGE CAMPUS

4. I have completed a minimum of 75 hours of community service activities/projects during the last four years. You must obtain your Field Site Coordinator's signature to verify completion.

FSC Signature _____ Date _____

5. List the colleges/universities in West Virginia to which you have applied: _____

6. What college/university are you most likely to attend? _____

7. What major/s do you plan to study? _____

8. What graduate/professional degree do you plan to seek after your undergraduate degree? _____

9. What profession/careers are you considering after completing college? _____

10. What was your composite ACT or SAT Score? _____

Signature of Student Applicant

Date



Academic Records Release Form for Recipients of the HSTA Undergraduate, Graduate, and Health Professions Fee Waivers

Registrar:

This certifies that I, _____ ,
(Student's First Name, Middle Initial and Last Name)

grant the Health Sciences & Technology Academy College Liaison or designee permission to obtain a copy of my college records for my undergraduate, graduate, and/or professional studies. I also understand that neither my name nor my individual data with my name attached will be presented or published in reports and research documents. I also understand that this information will be kept strictly confidential and will be used to ensure my continued eligibility for the HSTA Undergraduate, Graduate and/or Health Professions Fee Waiver.

Please return this completed form with HSTA Waiver Application

Date Student's Signature Social Security Number

Date Parent/Guardian's Signature
(Mandatory if student is under 18 years of age)

HEALTH SCIENCES AND TECHNOLOGY ACADEMY

EXIT EVALUATION – 2010-2011 GRADUATES

REFLECTING ON YOUR EXPERIENCES WITH THE HEALTH SCIENCES AND TECHNOLOGY ACADEMY, PLEASE TAKE A MOMENT TO COMPLETE THIS SURVEY AND RETURN AS SOON AS POSSIBLE. THIS QUESTIONNAIRE IS INTENDED TO PROVIDE INFORMATION TO THE PROGRAM FOR ONGOING ASSESSMENT AND IMPROVEMENT. YOU ARE NOT REQUIRED TO ANSWER EVERY QUESTION IF YOU DO NOT FEEL COMFORTABLE DOING SO, BUT WE DO APPRECIATE YOUR COOPERATION. BE REMINDED THAT THIS IS CONFIDENTIAL INFORMATION AND YOU SHOULD RETURN THIS FORM DIRECTLY TO YOUR FIELD SITE COORDINATOR, NOT YOUR HSTA TEACHER. THANK YOU FOR YOUR PARTICIPATION!

1. What County did you attend HSTA club in? _____
2. In completing the Health Sciences and Technology Academy: **(Please Circle One)**
 - a. My science, math, and leadership skills improved.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - b. I developed effective public speaking skills.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - c. I was exposed to and developed diverse/multicultural perspectives.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - d. I developed collaboration skills.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - e. I received valuable mentoring, which helped me to decide my educational and career goals.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - f. I learned a lot from and had fun on the field trips.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - g. My HSTA Science Club gave me the opportunity to explore ideas.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - h. My HSTA Science Club projects helped me to understand and effectively perform the research process.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - i. My HSTA Club Teacher(s) were knowledgeable or attempted to find the answers to my questions.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - j. I believe I have been prepared for college
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree
 - k. I believe I have been prepared to pursue a health sciences major.
1=Strongly Disagree 2=Disagree 3=Neutral 4=Agree 5=Strongly Agree

3. Do you plan to go to college? **(Please Circle One.)**

1=Yes, Definitely

2= Probably

3= I'm Not Sure

4=Probably Not

5= No, Definitely Not

3a. If you plan on going to college, where do plan to attend college?

3b. If you plan on going to college, what you like your major to be?

4. If you plan to go to college, what impact do you believe the Health Sciences and Technology Academy had on your going to college? **(Please Circle One)**

1=No Impact

2=Low Impact

3=Moderate Impact

4=High Impact

5=Very High Impact

5. Please explain your answer to question 4.

6. If you plan to pursue a health sciences major in college, what impact do you believe the Health Sciences and Technology Academy had on your choosing a health sciences major? **(Please Circle One)**

1=No Impact

2=Low Impact

3=Moderate Impact

4=High Impact

5=Very High Impact

7. Please explain your answer to question 6.

8. What profession/ careers are you considering after completing college?

9. If you do not plan to go to college, what are your plans after graduating from high school?

1=Get A Job

2=Military Services

3=I'm Not Sure

10. If you do not plan to go to college, what impact did the Health Sciences and Technology Academy have on your not going to college? **(Please Circle One)**

1=No Impact

2=Low Impact

3=Moderate Impact

4=High Impact

5=Very High Impact

11. Please explain your answer to question 10.

12. When you have completed your education, where do you hope to find a job?

1=My Hometown Area of West Virginia

2=Somewhere in West Virginia

3=I Don't Know

4=In Another State

13. If you could find a good paying job in WV, would you remain in state?

1=Yes

2=No

14. What are the major strengths of the program?

15. What are the major weaknesses of the program?

16. What suggestions do you have for improving the program? (Please use back of page if necessary.)

17. Please write any final reflections or comments about your participation in the HSTA program.
(Please use back of page if necessary.)

18. How would you rate your overall HSTA experience?

1=Very Poor	2=Poor	3=Fair
4=Good	5=Excellent	



High School Outcomes Report Request

for the HEALTH SCIENCES AND TECHNOLOGY ACADEMY WAIVERS

The purpose of this request is to document the applicant's academic achievement and will be kept strictly confidential. I understand that neither my name nor my individual data with my name attached will be presented or published in reports and research documents. Lastly, I understand that I must authorize release of my transcript data; failure to do so will result in my disqualification to receive the HSTA Undergraduate, Graduate, and Health Professions Fee Waivers.

I, _____, authorize the release of my
 (Student's Last Name, First Name MI)
 official transcript to the Health Sciences and Technology Academy College Liaison.

 (Signature of Student)

 (Signature of Parent/Guardian if under 18 years of age)

Date

(Student and Parent/Guardian – Please sign and date above and do not complete the information below. Return this form to your guidance counselor. – Thank You.)

INSTRUCTIONS for High School Official Use Only

Only authorized High School officials are requested to complete this form AT THE TIME OF THE STUDENT'S GRADUATION FROM HIGH SCHOOL, attach a copy of the student's official transcript, including FINAL grades achieved at graduation, and forward to the Health Sciences & Technology Academy at the address given below. Please submit the FINAL Official Transcript at graduation by June 9, 2006 if possible.

Mail to:	Field Site Coordinator (insert your address) Address City, State Zip Your phone number
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Provide the following information even if given on the transcript:

Name and address of high school:	_____ _____ _____				
Student's date of attendance:	From: _____ To: _____				
Student's FINAL Cumulative grade point average at graduation: _____ on a _____ scale					
SAT Critical Reading	SAT Writing	SAT Math	SAT Total Score	SAT Test Date	
ACT English	ACT Reading	ACT Science	ACT Math	ACT Composite	ACT Test Date
Printed Name of School Official: _____ Title: _____					
Signature of School Official: _____ Date: _____					

OFFICIAL COPY OF TRANSCRIPT MUST BE ATTACHED

Attention Seniors:

You MUST complete the HSTA Waiver Maintenance & College Update Form Online at:

<http://www.wv-hsta.org>

Click on Link “Scholar Waiver Maintenance Form - College students click here”

Please complete this form each year by March 1st and at any time you transfer or re-enroll to a college or university.

This online form will be used to officially notify the appropriate participating state-supported institutions in West Virginia and maintain your eligibility for the HSTA Undergraduate, Graduate, and Health Professions Fee Waivers.

This online form must be completed each year you are enrolled at a higher education institution whether you are utilizing it or deferring it until a later time. If you are not using the HSTA waiver, we would like to assist you with your academic progress in other ways.